

Medical Assistants

SOC: 31-9092 • Career Profile Report

■ Key Facts

\$44,200 Median Salary	811,000 Employment	+12.0% Growth Rate
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■ Requirements & Salary Range

Education: Postsecondary

■ Automation Risk Assessment

Medium Risk - 48.0% probability of being automated in the next 10-20 years.
This job has some routine elements but still requires human judgment and interaction.

■ Work-Life Balance

7.2/10 - Good work-life balance

■ Personality Fit (RIASEC)

Higher scores indicate better personality fit for this career type.

Realistic	5.8/10	Investigative	6.0/10
Artistic	4.4/10	Social	8.4/10
Enterprising	4.6/10	Conventional	7.4/10

■ Top Skills Required

Analytical skills, Communication skills, Compassion, Detail oriented, Interpersonal skills

✓ Strengths

- High Demand
- Flexible Work
- Continuous Learning

■ Challenges

- Burnout Risk
- Rapid Technological Change

■ What They Do

Medical Assistants typically perform the following tasks:

- Interview patients to obtain medical information and measure their vital signs, weight, and height.
- Clean and sterilize instruments and dispose of contaminated supplies.
- Record patients' medical history, vital statistics, or information such as test results in medical records.
- Explain treatment procedures, medications, diets, or physicians' instructions to patients.
- Prepare treatment rooms for patient examinations, keeping the rooms neat and clean.
- Collect blood, tissue, or other laboratory specimens, log the specimens, and prepare them for testing.
- Show patients to examination rooms and prepare them for the physician.
- Help physicians examine and treat patients, handing them instruments or materials or performing such tasks as giving injections or removing sutures.
- Perform routine laboratory tests and sample analyses.
- Greet and log in patients arriving at office or clinic.
- Perform general office duties, such as answering telephones, taking dictation, or completing insurance forms.
- Prepare and administer medications as directed by a physician.
- Authorize drug refills and provide prescription information to pharmacies.
- Change dressings on wounds.
- Schedule appointments for patients.
- Inventory and order medical, lab, or office supplies or equipment.
- Contact medical facilities or departments to schedule patients for tests or admission.
- Operate x-ray, electrocardiogram (EKG), or other equipment to administer routine diagnostic tests.
- Set up medical laboratory equipment.
- Keep financial records or perform other bookkeeping duties, such as handling credit or collections or mailing monthly statements to patients.

*Generated by StartRight • Data from U.S. Bureau of Labor Statistics & O*NET*

Source: <https://www.bls.gov/ooh/healthcare/medical-assistants.htm>