

Elementary, Middle, and High School Principals

SOC: 11-9032 • Career Profile Report

■ Key Facts

<div>\$104,070</div> <div>Median Salary</div>	<div>5,100</div> <div>Employment</div>	<div>-2.0%</div> <div>Growth Rate</div>
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■ Requirements & Salary Range

Education: Master's degree

■ Automation Risk Assessment

Low Risk - 18.0% probability of being automated in the next 10-20 years.
This job is relatively safe from automation due to its creative, social, or complex problem-solving requirements.

■ Work-Life Balance

5.4/10 - Fair work-life balance

■ Personality Fit (RIASEC)

Higher scores indicate better personality fit for this career type.

Realistic	4.2/10	Investigative	6.8/10
Artistic	4.4/10	Social	7.8/10
Enterprising	8.6/10	Conventional	7.4/10

■ Top Skills Required

Communication skills, Critical-thinking skills, Decision-making skills, Interpersonal skills, Leadership skills, Problem-solving skills

✓ Strengths

- High Demand
- Flexible Work
- Continuous Learning

■ Challenges

- Burnout Risk
- Rapid Technological Change

■ What They Do

Elementary, Middle, and High School Principals typically perform the following tasks:

- Counsel and provide guidance to students regarding personal, academic, vocational, or behavioral issues.
- Confer with parents and staff to discuss educational activities, policies, and student behavior or learning problems.
- Determine the scope of educational program offerings, and prepare drafts of course schedules and descriptions to estimate staffing and facility requirements.
- Observe teaching methods and examine learning materials to evaluate and standardize curricula and teaching techniques and to determine areas for improvement.
- Collaborate with teachers to develop and maintain curriculum standards, develop mission statements, and set performance goals and objectives.
- Enforce discipline and attendance rules.
- Recruit, hire, train, and evaluate primary and supplemental staff.
- Plan and lead professional development activities for teachers, administrators, and support staff.
- Direct and coordinate activities of teachers, administrators, and support staff at schools, public agencies, and institutions.
- Set educational standards and goals, and help establish policies and procedures to carry them out.
- Evaluate curricula, teaching methods, and programs to determine their effectiveness, efficiency, and use, and to ensure compliance with federal, state, and local regulations.
- Create school improvement plans, using student performance data.
- Determine allocations of funds for staff, supplies, materials, and equipment, and authorize purchases.
- Prepare and submit budget requests and recommendations, or grant proposals to solicit program funding.
- Plan and develop instructional methods and content for educational, vocational, or student activity programs.
- Participate in special education-related activities, such as attending meetings and providing support to special educators throughout the district.
- Recommend personnel actions related to programs and services.
- Prepare, maintain, or oversee the preparation and maintenance of attendance, activity, planning, or personnel reports and records.
- Teach classes or courses to students.
- Review and approve new programs, or recommend modifications to existing programs, submitting program proposals for school board approval as necessary.

*Generated by StartRight • Data from U.S. Bureau of Labor Statistics & O*NET*

Source: <https://www.bls.gov/ooh/management/elementary-middle-and-high-school-principals.htm>